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| **Example:** |  |  |  |
| 17:35 on 12/10/2022 | John Smith was standing in the street shouting up at my window. He called me a [insert actual expletive(s) used]. | *Signature* | 18:00 on 12/10/2022 |

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| **WHEN?****What time (approx.) and date did the incident happen.** | **WHAT and WHERE and WHO?****Describe briefly WHAT you saw, WHERE it happened and WHO was involved.** | **SIGNED** | **TIME & DATE****(of signature)** |
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| **WHEN?****What time (approx.) and date did the incident happen.** | **WHAT and WHERE and WHO?****Describe briefly WHAT you saw, WHERE it happened and WHO was involved.** | **SIGNED** | **TIME & DATE****(of signature)** |
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